

TECH MATTERS, LLC

HELPING PROFESSIONALS SIMPLIFY TECHNOLOGY

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Many of the following programs may be downloaded free of charge, some have free trials, and others must be purchased before downloading.

Security and File Utilities

Kaspersky Internet Security is an excellent anti virus and internet security program. It very robust and doesn't slow your internet browsing. There is a 30 day free trial after which you can purchase a 3 seat license. It's scalable so as your business grows, so can the software.

Kaspersky download site:

<http://www.kaspersky.com/>

AVG is an antivirus product which is available free for home use. There are more complete packages available for yearly subscription.

AVG download site:

http://www.download.com/AVG-Anti-Virus-Free-Edition/3000-2239_4-10320142.html

Ad-aware looks for and removes ads and other tracking information placed on your PC as you surf the web. Great way to keep your PC clean of these unwanted small applications which may slow your computer or conflict with programs you need. FREE

Adaware download sight:

http://www.download.com/Ad-Aware-2007/3000-8022_4-10045910.html?part=dl-ad-aware&subj=dl&tag=top5&cdlPid=10837062

Spybot Search and Destroy can detect and remove a multitude of adware, spyware, and other malware files and modules from your computer. FREE

Spybot download sight:

http://fileforum.betanews.com/detail/Spybot_Search_and_Destroy/1043809773/1

SequoiaView provides a visual graphic showing a picture of the entire contents of your hard drive. It graphically shows files that have not been accessed for a specified period of time or large picture files, so you can manage your hard drive space more efficiently. FREE

SequoiaView download site:

<http://www.win.tue.nl/cgi-bin/usr/sequoia/download3.cgi>

Basic Office Software and Utilities

OpenOffice is a free office software suite you can be use for word processing, spreadsheets, presentations, graphics, and databases. It reads and writes files from other office software programs, such as Microsoft Office. FREE

OpenOffice download site:

<http://download.openoffice.org/2.3.1/index.html>

Acrobat Reader allows you to read documents in PDF format which is one of the most common formats for information found on the web. FREE

Acrobat Reader download site:

http://www.download.com/Adobe-Reader/3000-2378_4-10000062.html?cdlPid=10807884

Cute PDF allows you to make PDF files from any other file. Great for posting downloadable info on the web. After installing Cute PDF, you may generate a PDF file by selecting Print and selecting CutePDF instead of a printer.

Cute PDF download site:

<http://www.cutepdf.com/Products/CutePDF/writer.asp>

Download the “Free Download”

“Free Converter” Install the converter first.

WinZip is a great way to compress or uncompress your large files for distributing or archiving. This is not free software.

Winzip download site:

<http://www.winzip.com/index.htm>

Other Useful Tools

Irfanview is a fast, compact, and innovative graphic viewer (Freeware for non-commercial use). Use Irfanview to change image size or add effects to your pictures easily and quickly. It's free for non-commercial use.

Irfanview download site:

<http://irfanview.com/>

Audacity is used for recording and editing sounds on your PC. FREE

Audacity download site:

<http://audacity.sourceforge.net/>

Jing captures and share screenshots, images, and video. It's a great communication tool. FREE

Jing download site:

<http://www.jingproject.com/>

SnagIt allows you to capture and edit still or video images of what you see on your computer screen. There is a 30 Day Free Trial after which you pay \$39.95 (as of May 2008) for individual licenses. Multiuser licenses are available as well. This is not free software.

SnagIt download site:

<http://www.techsmith.com/download/snagittrialthx.asp>

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